

Lewistown Job Service Employers Committee

May 15, 2008

Present: Perry Brzezinski, Mike Holmberg, Kathy Fleharty, Roy Jones, Sandi Ludeman, Janis Duffy.

Perry called the meeting to order and welcomed everyone.

Minutes of the last meeting were approved as submitted.

Kathy submitted the Treasurer's report showing a balance on April 25th of \$2641.08.

Old Business:

Performance Appraisal Seminar: A recap of the Performance Appraisal seminar was given by Sandi. We had an attendance of 50 with very positive comments and interaction from the audience. Kathy reported that income from the seminar was \$600 and there are several that need to be invoiced. No bills have been received as yet.

Audit: Perry and Mike reported that they have not yet done the audit and will try to get to that asap.

New Business:

SHRM: Janis presented the bill for her membership in SHRM. Kathy moved and Sandi seconded the motion to pay for the dues for another year.

501(c)3: Discussion was held on the 501(c)3 procedure. Janis suggested that a committee be formed to take care of this, rather than try to do it as a part of a regular meeting. She handed out material from the State JSEC meeting that outlines the procedure to follow. Kathy and Sandi will take care of the paperwork for this. Janis will take care of filling in the blanks on the JSEC by-laws and will bring to the next meeting. Roy suggested that we should compare our current by-laws to the suggested ones and make necessary changes as appropriate for our committee. Janis will email the by-laws to members and they will be finalized at our August meeting.

It was decided not to meet during the months of June and July; the next meeting will be held on August 21st at 7:00 a.m. at Job Service.